

# HEALTH PROTECTION MEASURES

knoell Germany GmbH locations

The following measures and rules of conduct are based on the Ordinance of the State Government on protective measures against the spread of the SARS-CoV-2 virus (Corona Ordinance - CoronaVO) of 23 June 2020. The participants of our classroom training courses will receive this document together with the booking confirmation.

## HYGIENE MEASURES



### Hand disinfection

- ▶ Hand disinfection when entering the locations of knoell Germany GmbH as well as regularly in between; this is made possible by the installation of disinfection dispensers.
- ▶ Provision of disinfectant in sanitary facilities and instructions for regular hand washing and -disinfection.
- ▶ Only hygienic hand dryers or paper towels are used.
- ▶ Shaking hands must be avoided, coughing and sneezing etiquette must be observed (cough and sneeze into the crook of your arm).



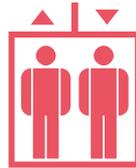
### Face masks

- ▶ As long as the minimum distance of 1.5 m is kept, there is no fundamental necessity to wear face masks, but of course anyone who wants to can do so.
- ▶ In public areas, such as corridors and toilets, a face mask must be worn.



### Surface cleaning

- ▶ Regular cleaning of all objects and surfaces (at the end of each training day; in addition all rooms and tables once at the weekend): door handles, handrails, tables, kitchen counters.
- ▶ Daily cleaning of toilets and sinks.



### Elevators

- ▶ The elevator may only be used by two persons at the same time.
- ▶ The elevator should, as far as possible, be operated with the elbow.

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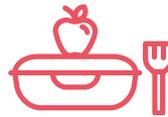
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## SPATIAL MEASURES



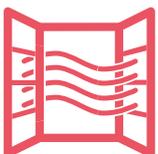
### General

- ▶ Distance: during the entire duration of your stay in the buildings of knoell Germany GmbH it is necessary to keep a distance of at least 1.5 m to all other persons present (please observe the corresponding markings).
- ▶ Limit: max. one person per 5 m<sup>2</sup>.
- ▶ Access: only participants, instructors and staff of the knoell academy are allowed to stay in the training rooms.
- ▶ Notice: the notice on „General hygiene measures“ must be observed and followed.



### Common areas and kitchens

- ▶ Avoid accumulations in front of coffee machines and beverage dispensers.
- ▶ Breaks will be staggered in order to limit the number of people using the common areas at the same time.
- ▶ No simultaneous use of several training rooms to reduce the number of persons.
- ▶ The food is packaged individually; this avoids sharing of cutlery etc.
- ▶ Dishes are washed at 60° minimum using the dishwasher.



### Seminar rooms

- ▶ If the minimum distance in the room temporarily falls below the target (e.g. when entering the training room) wearing of face masks is obligatory.
- ▶ Ventilate at least four times a day (in every break, if necessary also in between).
- ▶ Individual tables are placed at a distance of at least 1.5 m from each other; walking lanes with sufficient distance to the tables are provided.

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## PREVENTION



### Prerequisite for participation

- ▶ No disease symptoms for at least 48 h.
- ▶ No contact with infected person within the last two weeks.
- ▶ No knowing contact with proven infected persons in the last two weeks.



### Participants with Covid-19 diagnosis

- ▶ If a participant is diagnosed with a corona infection after a visit, the public health department and all participants will be informed immediately; the participants' data provided during registration will be used for this purpose.